



# **M A S T E R S**

**Policies & Procedures**

**Manual**

**for**

**Graduate Students**

**Updated 9/11/2017**

# GUIDE FOR MASTER GRADUATE STUDENTS

A normal chronological sequence of events from  
entry to the final awarding of the M.S. degree  
in the Department of Biological Sciences.

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# FOREWORD

The Office of the Committee on Graduate and Advanced Studies of the Department of Biological Sciences provides service to our graduate students throughout their years of study with us. Whenever information or advice on policy and procedures is required the Graduate Office staff is your recommended source. This manual outlines the normal sequence of events leading to your advanced degree.

Each graduate student is expected to satisfy the various requirements no later than their respective deadlines. The Graduate Office will publish timely reminders. However, it remains the responsibility of each student to fulfill all deadlines. Failure to meet deadlines will automatically prevent the student's registration for the subsequent semester and, thus, jeopardize continued participation in the graduate program. Delays in meeting deadlines can result in late registration fees and a delay in receiving financial support.

The scheduling of annual Advisory Committee Conferences (including Preliminary Exams and Thesis Defenses) is also the responsibility of the graduate student. We encourage students to begin soliciting available dates from their Advisory Committee members at least three months in advance. We also encourage Graduate Faculty to cooperate fully with students to accomplish these important opportunities for evaluation and mentoring of thesis research.

Exceptions to the normal sequence of events may be requested by writing to the Convener of the Graduate and Advanced Studies Committee. Any request should detail a justification for the exception and be approved, in advance, by the student's Advisory Committee.

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**Masters - Thesis / Non-Thesis  
Normal Sequence of Events  
For Meeting Degree Requirements**

	From start date	2nd mo.	3rd mo.	4th mo.	5th mo.	1 yr 9 mos.	2 yrs
<b>Thesis M.S.</b>	Enter	Form Advisory Committee by 2nd week of October	Submit Draft EPOS by 2nd week of November	Submit Final EPOS by 2nd week of December	Initial research conference to be held by end January	Guaranteed Dept. support limit	Time limit

Research conferences are to be held at least yearly until completion.

	From start date	2nd mo.	3rd mo.	4th mo.	5th mo.	1 yr 9 mos.	2 yrs
<b>Non-Thesis MS</b>	Enter	Select research director by 2nd week of October	Form Advisory Committee by 2nd week of November	Submit Draft of EPOS by 2nd week of December	Submit Final EPOS by 2nd week of January	Guaranteed Dept. support limit	Time limit

Completion of ThMS or NThMS Thesis in three years - requires Department Approval

If you find you are out of step in meeting the normal sequence of events, please check with the Graduate and Advanced Studies Office or the Convener of the Committee on Graduate and Advanced Studies to be certain it will not create a problem in meeting your next requirement(s).

# M.S. Degree Objective

## General Requirements

### 1. Time limitation.

Under normal circumstances, registration for M.S. candidates will be terminated after six semesters of graduate studies in the Department of Biological Sciences (not including summer sessions). Failure to meet deadlines will result in non-approval of registration for subsequent sessions.

### 2. Credit hours.

A total of 30 credit hours are required. The student's Advisory Committee arranges the specific courses taken on an individual basis for each student, using guidelines established for their specific area of biology, and approved by the Convener of the Graduate Studies Committee. A maximum of 6 course credit hours at the 40000-level may be included.

At least one-half of the total credit hours used to satisfy degree requirements must be earned in residence on the Purdue campus where the degree is to be granted.

Thesis M.S.	Total Course Work Credit hrs.	BIOL 698	Thesis Defense	Time Limit
Microbiology or Ecology	21 B or higher	9 Satisfactory	An acceptable thesis is required.	3 yrs from entry date
General Biology	21 at least 15 must be in Life Sciences B or higher	9 Satisfactory	Oral defense of the thesis is also required unless waived by the Convener of the Graduate Studies Committee upon recommendation of the Advisory Committee	
Obtaining two Unsatisfactory grades for thesis research is grounds for dismissal from the graduate program.				
<b>Support Limit:</b> Academic year – guaranteed two years. Additional year and summer sessions on a case-by-case basis. It is possible to take classes with tuition waived under certain conditions.				
<b>BIOL 66200 &amp; 66300 (formerly 2008-09 695F &amp; 695Y):</b> Are required the first year; however, these courses are pass/fail and do not count toward the 30 total credit hours required for a Theses Masters.				
Non-Thesis M.S.	22 B or higher	8 BIOL 59500 BIOL 69500 Satisfactory	Not Required	3 yrs from entry date
<b>BIOL 59500:</b> Maximum number of credits allowed per the guidelines of the area of your non-thesis M.S. Cluster-specific guidelines may supersede these general guidelines.				
<b>Support Limit:</b> Academic year – guaranteed two years. Additional year and summer sessions on a case-by-case basis. It is possible to take classes with tuition waived under certain conditions.				
<b>BIOL 66200 &amp; 66300 (formerly 2008-09 695F &amp; 695Y):</b> Are required the first year, they do not count toward the 30 total credit hours required for a Non-Theses Masters.				

### **3. Grades and index requirement.**

Only grades of B (3.0) or higher are acceptable on a plan of study. The student's Advisory Committee (consisting of at least 3 members of the graduate faculty, at least two of which are from the Department of Biological Sciences)

The Student is expected to maintain a cumulative index of B (3.0). Indices below this level are marked "low" on grade reports. The Graduate School, the Convener of the Graduate and Advanced Studies Committee, and the Advisory Committee will review the student's progress each semester. A student who fails to perform at a satisfactory level may be required to discontinue graduate study at Purdue. All courses approved on the plan of study for which grades are given will be used in computing indices.

Thesis Masters or Non-Thesis Masters must be completed in six (6) semesters, including summer semesters.

### **4. Residence requirement.**

Two units of residence are required for the M.S.

(30 credit hours beyond the baccalaureate degree. At least  $\frac{1}{2}$  of the total credit hours used to satisfy degree requirements must be earned in residence on the Purdue campus where the degree is to be authorized)

# M.S. Degree Objective

## Basic Steps

### 1. Select major professor/research director.

The major professor/research director-student relationship must be a mutually acceptable one. The major professor/research director will act as chairperson of the student's Advisory Committee and will be in charge of the student's research. IF the student cannot find a research director, the Convener of the Graduate Studies Committee should be consulted.

The major professor/research director's name should be reported to the Graduate Coordinator in Lilly 1-120. The Graduate Coordinator needs to be informed of any change in major professors/research directors.

### 2. Select Advisory Committee

Thesis-M.S. Advisory Committees must have three members from the graduate faculty with at least two from within the Department of Biological Sciences. The committee membership must be reported on the departmental form.

Non-Thesis M.S. Advisory Committee will consist of only one member, the Major PI.

As soon as possible, but no later than the second (2<sup>nd</sup>) week of November, of entry year.

### 3. Thesis & Non-Thesis MS Electronic Plan of Study (EPOS)

The plan of study is submitted electronically (EPOS) through *myPurdue*. The student and all members of the Advisory Committee will receive electronic notification of the plan of study for review and approval.

Only courses that receive a letter grade (A, B) may be included in the EPOS.

As soon as possible but no later than the end of the fall semester of the student's first year.  
(Mid-December)

#### **EPOS Note:**

#### **Biology                      EPOS**

Major Professor =      Chair

Thesis-Master – Major PI + 2 committee members

Non-Thesis –Master – Major PI (only)

To make minor changes in a EPOS, the student will submit a *Request for Change to the Plan of Study* electronically, through *myPurdue*. Changes to remove a failed course will, as a rule, not be approved.

If the composition of the Advisory/Examining Committee changes, the student must also submit a *Request for Change to the Plan of Study* electronically through *myPurdue* requesting the change



#### 4. Grade Appeals

Refer to University Regulations, The on-line reference manual for students, staff and faculty at [http://www.purdue.edu/univregs/pages/stu\\_conduct/stu\\_regulations.html](http://www.purdue.edu/univregs/pages/stu_conduct/stu_regulations.html)  
Part 5 Student Conduct, Section E

#### 5. Transfer credits

At least one-half of the total credit hours used to satisfy degree requirements must be earned in residence on the Purdue campus where the degree is to be granted.

Only credit hours associated with graduate courses for which grades of B or better were obtained will be eligible for transfer.

Coursework used to satisfy the requirements on one master's degree may not be used on the plan of study (EPOS) for another master's degree.

The Advisory Committee must agree to the transfer of courses on the EPOS. The Graduate School has final approval.

#### 6. Research in Absentia

M.S. candidates are not allowed to do Research in Absentia.

#### 7. Ph.D. Required Course – taken as Master

Must be a current Thesis Master student and follow the Ph.D. Required Course guidelines.

Can use the Ph.D. Required Courses taken, that meets the guidelines, either if transferred to Ph.D. or received Thesis Master Degree and continue for Ph.D.

#### 8. Research Conferences.

The initial meeting should occur within one (1) month of the submission of the Draft EPOS but no later than the end of January of the first year and at least annually thereafter.

The research director will preside at the meetings and establish the guidelines for the meetings.

No less than one-week prior to the first conference, students must submit;

8.1 to each committee member a written report that includes both a brief description of the proposed thesis research project and a literature review of relevant areas related to that project. In this report the student must clearly outline the objectives of the proposed research and the plan to achieve them. The literature review need not be exhaustive, but must show that the student is aware of the most important papers in the field – especially current papers – and how they relate to the issues addressed.

8.2 to each committee member & the BIOL Graduate Office the Student question form

The presentation should include a discussion of relevant publishable data, interpretation of the data, and research plans for the next year. This information should also be summarized on the Prospective Questions for M.S. (Student) Form; this form should be completed prior to the research conference for Advisory Committee review.

## 9. Identification as an advanced degree candidate.

The student must indicate on the Course Request (Form 23) if a degree is expected at the end of the session for which the registration applies. Or notify via email prior the the Graduate School deadline to be added to the candidate listing. Please see the monthly BIOL News Letter or contact the BIOL Graduate office for the deadline date.

## 10. Thesis Preparation.

M.S. students must prepare their thesis prior to their final examination.

Review the Formatting guidelines at the Graduate School Web page at:

<https://www.purdue.edu/gradschool/research/thesis/index.html>

## 11. Final Examination

Thesis M.S. students are required to have an oral defense of the thesis. Only under extreme circumstances will the Convener of Graduate Studies waive this. However, all steps must be taken and all forms should be processed in a timely fashion, even if no oral defense is given.

A copy of Thesis must be submitted to Committee 2-3 weeks prior to Final Exam. Check with your Committee as to time frame expected.

Non-thesis M.S. students do not have an oral examination.

The following are procedures for preparation for the Final Examination. It provides a list of dos and dont's for the student and a framework for understanding expected standards of performance.

Additional information can be found at: <https://www.purdue.edu/gradschool/research/thesis/>

### A. Final Exam

- a. Scheduling your exam
  - i. Three (3) weeks prior to your exam submit a copy of the PhD/MS Bulletin with your information.
- b. Day of Exam
  - i. Collect the paperwork for your Final Exam from the Graduate Office
- c. After Exam
  - i. All paperwork must be returned to the Graduate Office a minimum of 24 hrs. after your exam. Failure to do so will jeopardize the official approval of your exam and you will be required to re-take the exam.

The Final Examination (thesis defense) will be publicly announced on the departmental bulletin boards and in campus publications.

Arrange day, hour and room for final exam at a time convenient for your committee and report this information to the Graduate Office. Send an e-mail to [calendars@bio.purdue.edu](mailto:calendars@bio.purdue.edu) to schedule a room.

Students taking a final oral exam must notify the BIOL-Graduate Office 3-weeks prior to Exam Date. Thesis M.S. students, for whom the oral examination is waived, must also submit a request for Appointment of Examining Committee (G.S. Form 8)

Online resources are located at:

[https://www.bio.purdue.edu/Academic/graduate/masters/current\\_masters.html](https://www.bio.purdue.edu/Academic/graduate/masters/current_masters.html)

## 12. Report of Final Examination

The research director and all Examining committee members must sign the on-line G/S. Form 11 *Report of Master's Examining Committee*.

The examination report must be filed for candidates to receive their degrees. This is entirely on-line through the GS-Database.

Not more than one dissenting vote is acceptable in certifying the candidate to receive the degree

If the Examining Committee decides that the examination is unsatisfactory, a second examination is required. A new request form, G. S. Form 8, must be submitted to the Graduate School. At least one session must intervene before the second examination is taken.

## 13. Prepare Thesis for Deposit

Access your myPurdue page, select the Academics tab.

Find the Graduate Student section and click the Graduate School Plan of Study link.

Then select Form 9 (Thesis/Dissertation Acceptance)

Click Initiate Thesis/Dissertation Acceptance Form

*Note: Select the Form 8 for the degree you will receive.*

Update as needed on title – Save and Continue

No change to committee – Save and Continue

The remaining questions are those that were on the Form 32.

Form 30 – ONLY after ALL signatures are on the Form 9

Add to the front of your Thesis and submit through the on-line deposit system

Deposit Appointment with Graduate School - an appointment is required – but you do not need to be in attendance.

The thesis must be deposited no later than the date set by the Graduate School. These dates vary. Check with the Biology Graduate Office for the specific date each semester.

## 14. Commencement Exercises

Commencement information can be found at:

<http://www.purdue.edu/registrar/Commencement/index.html>

## 15. Diplomas

If requirements are complete at the time of commencement, their diploma will be inside the diploma cover.

Diplomas for all candidates who do not attend commencement will be mailed to the graduate's "Diploma" address and/or "Permanent" address approximately four to six weeks after the August ceremony. To ensure the correct mailing address for your diploma, please indicate your diploma address on the Graduation Tab under Diploma Mailing Address.

## 16. Degree Certification Statement

Individuals who have satisfied all of the requirements for their degree and need documentation of that fact (as is the case for some post doctoral appointments) prior to when the degree will be awarded, may obtain such a statement from the Office of the Graduate School (YOUNG 170). Two-week prior to date needed, this document takes about a week to receive.

STUDENTS FAILING TO MEET ANY OF THE ACADEMIC GRADUATION REQUIREMENTS BY THE LAST DAY OF THE SESSION WILL NOT GRADUATE AND MUST REGISTER IN A LATER SESSION.

Failure to meet deadlines will result in non-approval of registration for subsequent sessions. All University fees are subject to change without notice.

## TO INITIATE THE THESIS ACCEPTANCE FORM:

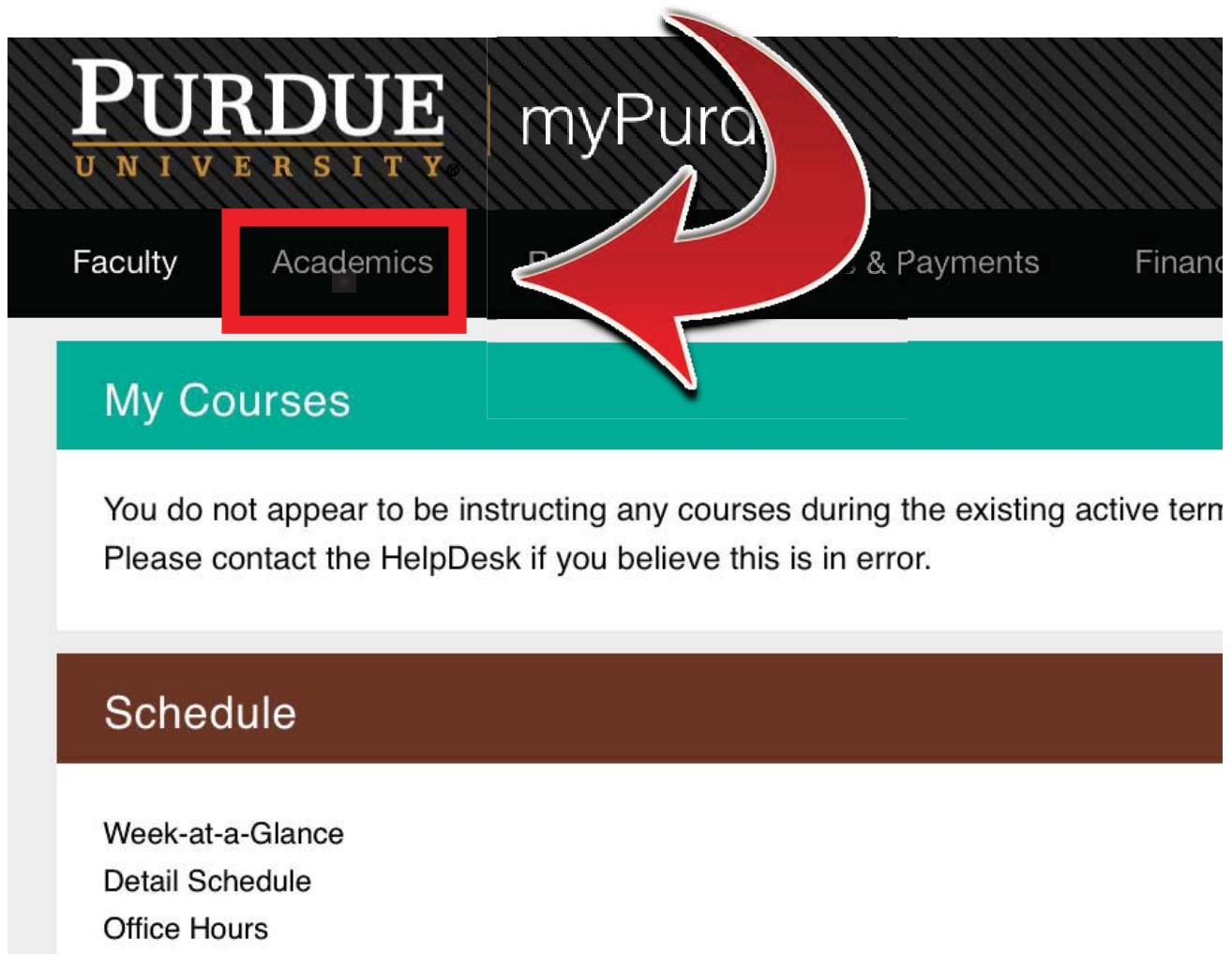
1. Access the myPurdue page at:

*<https://mypurdue.purdue.edu>*

2. Log-in using your **Purdue Career Account** Credentials.

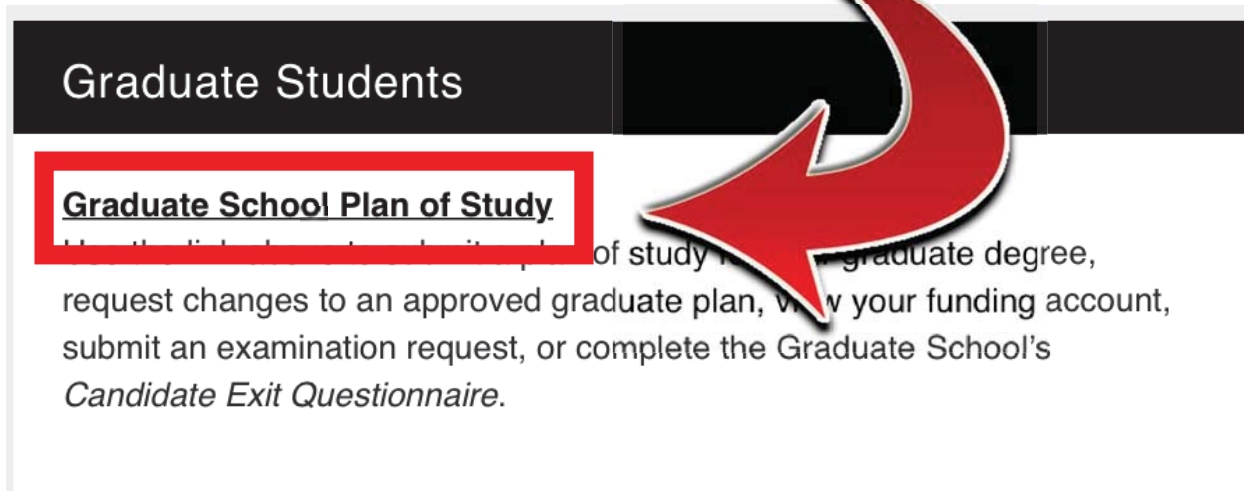


3. Select the *Academics* tab.



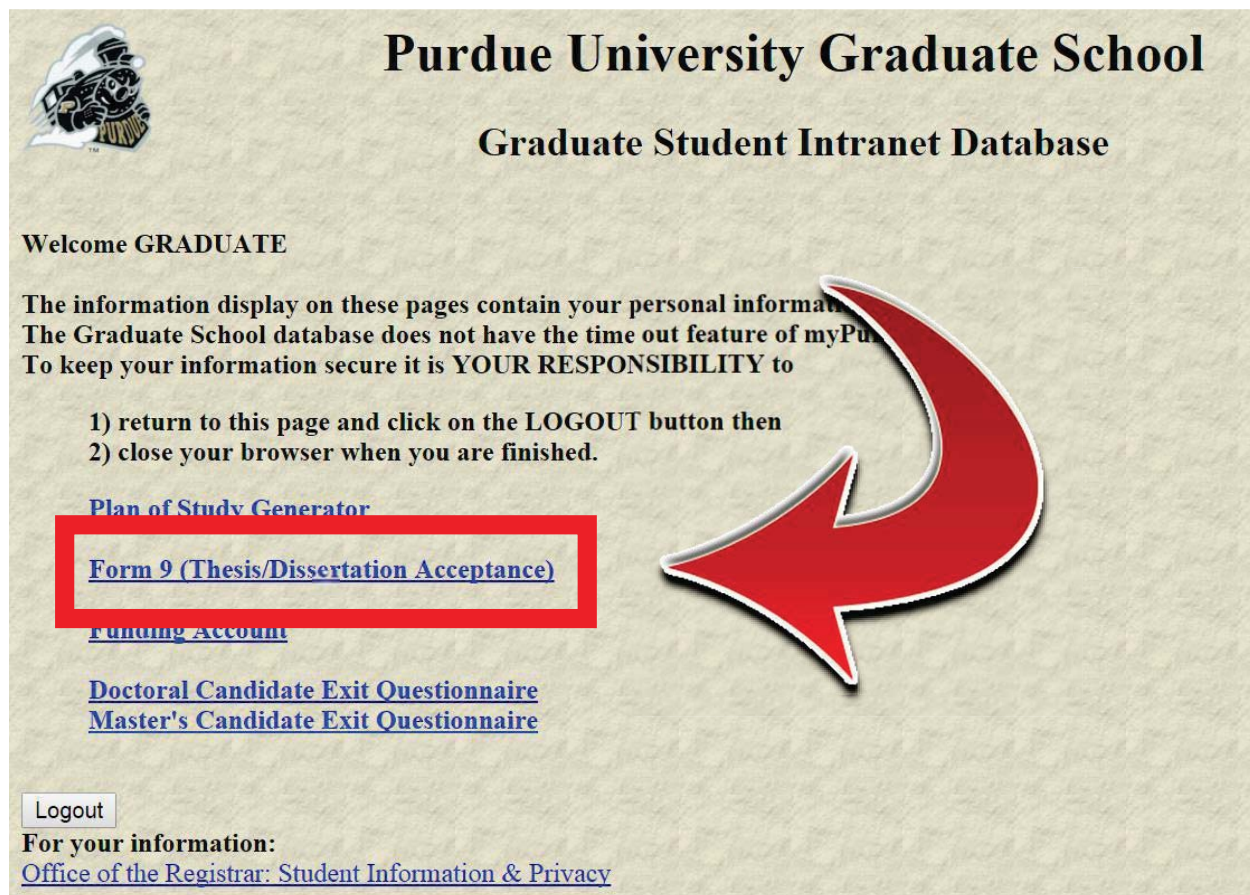


4. Find the **Graduate Student** section and click the *Graduate School Plan of Study* link.



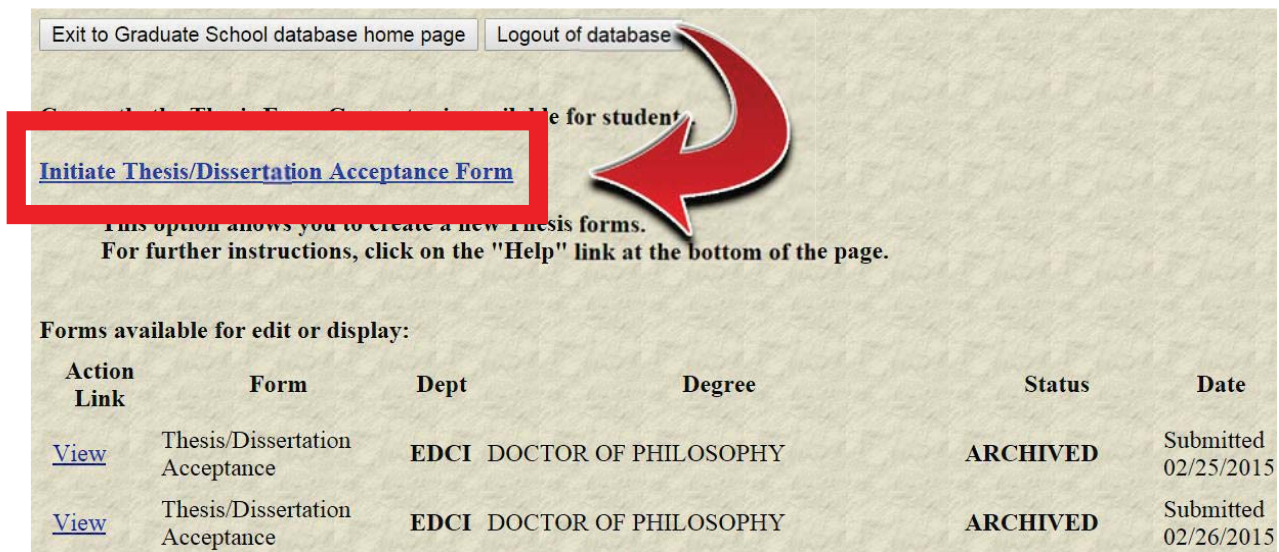
The screenshot shows a navigation bar with the text "Graduate Students". Below it, a link labeled "Graduate School Plan of Study" is highlighted with a red rectangular box. A large red arrow with a white outline points from the right side of the page towards this link. Below the link, there is a paragraph of text: "of study... graduate degree, request changes to an approved graduate plan, view your funding account, submit an examination request, or complete the Graduate School's Candidate Exit Questionnaire."

5. Click on *Form 9 (Thesis/Dissertation Acceptance)*.



The screenshot shows the "Purdue University Graduate School Graduate Student Intranet Database" page. It features a Purdue University logo on the left. The main heading is "Purdue University Graduate School Graduate Student Intranet Database". Below this, it says "Welcome GRADUATE". A warning message states: "The information display on these pages contain your personal information. The Graduate School database does not have the time out feature of myPurdue. To keep your information secure it is YOUR RESPONSIBILITY to". This is followed by two numbered instructions: "1) return to this page and click on the LOGOUT button then" and "2) close your browser when you are finished." Below these instructions, there is a list of links: "Plan of Study Generator", "Form 9 (Thesis/Dissertation Acceptance)", "Funding Account", "Doctoral Candidate Exit Questionnaire", and "Master's Candidate Exit Questionnaire". The link "Form 9 (Thesis/Dissertation Acceptance)" is highlighted with a red rectangular box. A large red arrow with a white outline points from the right side of the page towards this link. At the bottom left, there is a "Logout" button and a section titled "For your information:" with a link to "Office of the Registrar: Student Information & Privacy".

6. Click *Initiate Thesis/Dissertation Acceptance Form*.



Exit to Graduate School database home page    Logout of database

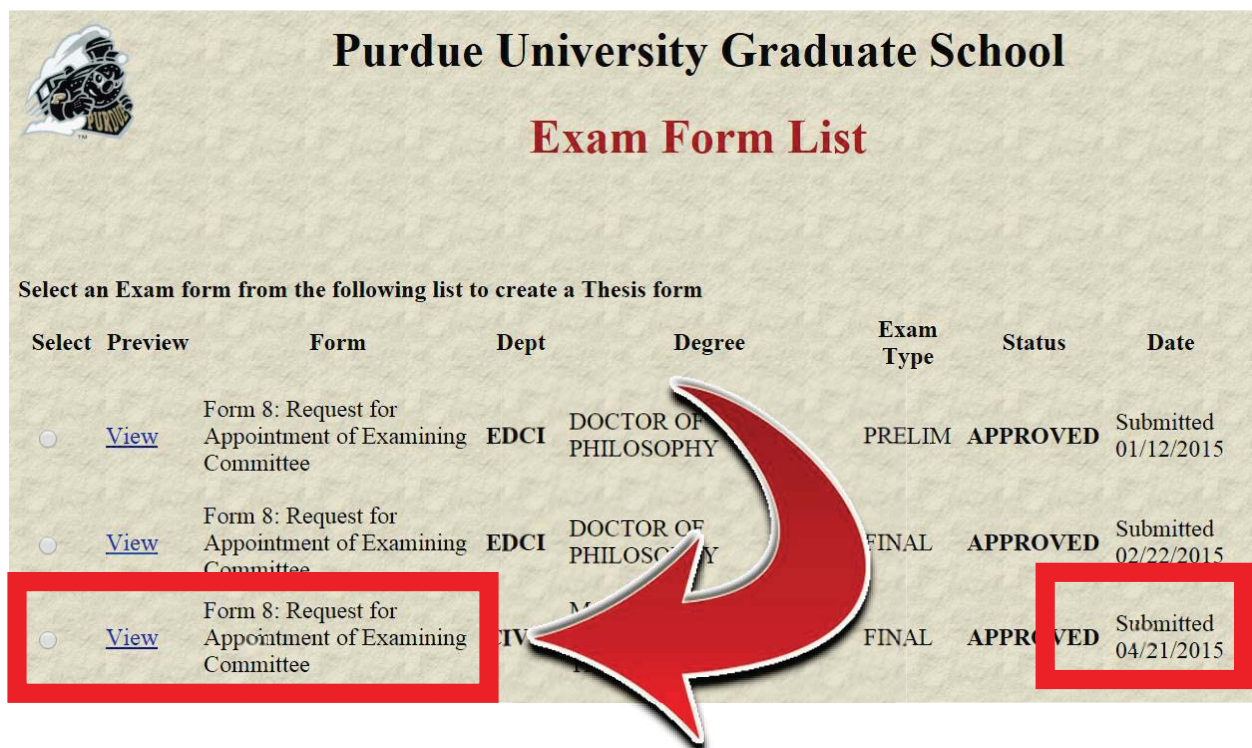
[Initiate Thesis/Dissertation Acceptance Form](#)


This option allows you to create a new Thesis forms.  
For further instructions, click on the "Help" link at the bottom of the page.

Forms available for edit or display:

Action Link	Form	Dept	Degree	Status	Date
<a href="#">View</a>	Thesis/Dissertation Acceptance	EDCI	DOCTOR OF PHILOSOPHY	ARCHIVED	Submitted 02/25/2015
<a href="#">View</a>	Thesis/Dissertation Acceptance	EDCI	DOCTOR OF PHILOSOPHY	ARCHIVED	Submitted 02/26/2015

7. If you have submitted Form 8 more than once (for multiple graduate degrees), you will select the degree that pertains to the thesis or dissertation you are currently depositing.



 **Purdue University Graduate School**

**Exam Form List**

Select an Exam form from the following list to create a Thesis form

Select	Preview	Form	Dept	Degree	Exam Type	Status	Date
<input type="radio"/>	<a href="#">View</a>	Form 8: Request for Appointment of Examining Committee	EDCI	DOCTOR OF PHILOSOPHY	PRELIM	APPROVED	Submitted 01/12/2015
<input type="radio"/>	<a href="#">View</a>	Form 8: Request for Appointment of Examining Committee	EDCI	DOCTOR OF PHILOSOPHY	FINAL	APPROVED	Submitted 02/22/2015
<input type="radio"/>	<a href="#">View</a>	Form 8: Request for Appointment of Examining Committee	EDCI	DOCTOR OF PHILOSOPHY	FINAL	APPROVED	Submitted 04/21/2015




- If you have not submitted more than one Form 8, you will not see this page.
8. Review your personal information, update your thesis or dissertation title if necessary, and then click *Save and Continue*.

### **Personal Information and Thesis/Dissertation Title**

<b>Name:</b>	STUDENT,GRADUATE
<b>PUID:</b>	0023510378
<b>Department:</b>	AAEN
<b>Degree:</b>	DOCTOR OF PHILOSOPHY
<b>Campus:</b>	PWL
<b>Thesis/Dissertation Title:</b> The title you provide here must match the title that appears on your finalized thesis/dissertation. You will not be able to change the title after you submit this form.	This is the title of my Thesis

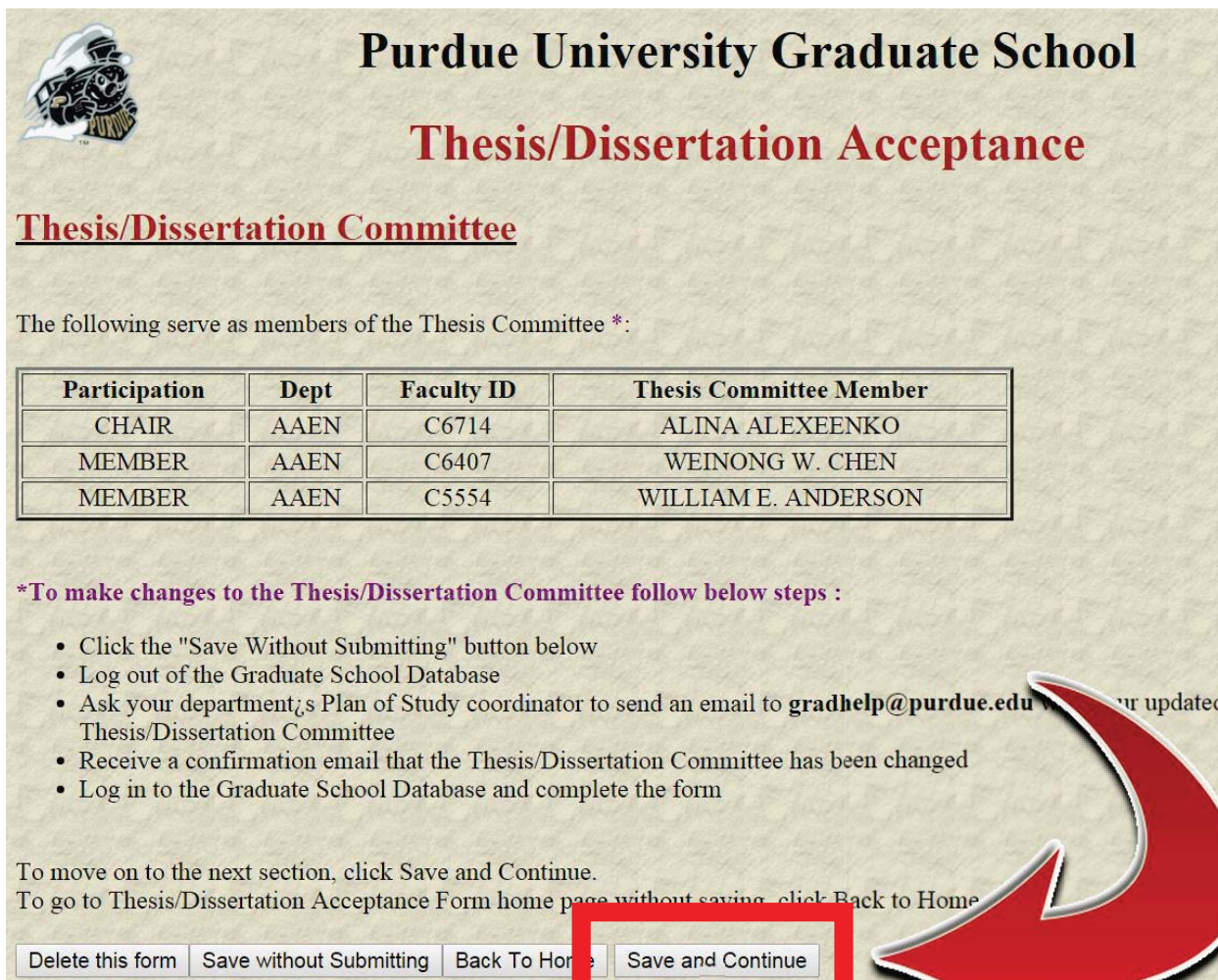
To move on to the next section, click Save and Continue.  
To return to the Thesis/Dissertation page and clear all

Help Cancel **Save and Continue**



9. Review your Thesis/Dissertation Committee. If the list is correct, click *Save and Continue*.

If you need to make a change to the list, click Save without submitting, log out of the Graduate School Database, and contact your department's Plan of Study Coordinator. Ask him/her to email [gradhelp@purdue.edu](mailto:gradhelp@purdue.edu) with your updated committee list. After you receive a confirmation email that your list has been updated, login to the Graduate School Database again and complete the form.



**Purdue University Graduate School**

## Thesis/Dissertation Acceptance

### Thesis/Dissertation Committee


The following serve as members of the Thesis Committee \*:

Participation	Dept	Faculty ID	Thesis Committee Member
CHAIR	AAEN	C6714	ALINA ALEXEENKO
MEMBER	AAEN	C6407	WEINONG W. CHEN
MEMBER	AAEN	C5554	WILLIAM E. ANDERSON

**\*To make changes to the Thesis/Dissertation Committee follow below steps :**

- Click the "Save Without Submitting" button below
- Log out of the Graduate School Database
- Ask your department's Plan of Study coordinator to send an email to [gradhelp@purdue.edu](mailto:gradhelp@purdue.edu) with your updated Thesis/Dissertation Committee
- Receive a confirmation email that the Thesis/Dissertation Committee has been changed
- Log in to the Graduate School Database and complete the form

To move on to the next section, click Save and Continue.  
To go to Thesis/Dissertation Acceptance Form home page without saving, click Back to Home



10. Carefully read all material on the Confidentiality page, discuss your options with your major professor, make your selection(s), and then click *Save and Continue*.



**Request Confidentiality:**

☐ Yes

☒ No

To move on to the next section, click Save and Continue.  
To go to Thesis/Dissertation Agreement Form home page, click Back to Home.

[Back To Home](#) [Save and Continue](#)

11. Carefully read all material on the Thesis/Dissertation Agreement page, make your selection, and then click *Save and Continue*.



**AGREEMENT**

I grant in perpetuity, without restriction, royalty free to Purdue University the nonexclusive right and license to reproduce, distribute, and display, in whole or in part, my master's thesis or Ph.D. dissertation in any format now known or later developed (e.g., ePubs) for preservation and access in accordance with this agreement. This agreement does not represent a transfer of copyright to Purdue University.

I understand that the University will observe any publication restrictions that I have placed on my work and will not make my thesis or dissertation available to other parties until such time as it has been released from these restrictions or I have given my prior permission to the University to allow access by others.

I represent and warrant to Purdue University that the Work is my original work and does not, to the best of my knowledge, infringe or violate any rights of others nor does the deposit violate any applicable laws. I further represent and warrant that I have the authority and/or have obtained all necessary rights to permit Purdue University to use, duplicate, and distribute, the Work and that any third-party owned content is clearly identified and acknowledged within the Work.

**This agreement shall survive assignment of any and all exclusive rights provided to copyright holders in Section 106 of the United States copyright law**

☐ Yes, I agree. I want my thesis/dissertation to be available open access to the Purdue e-Pubs Institutional Repository.

☐ No, I decline. I do not want my thesis/dissertation to be available open-access in the Purdue e-Pubs Institutional Repository.

To move on to the next section, click Save and Continue.  
To go to Thesis/Dissertation Agreement Form home page, click Back to Home.

[Back To Home](#) [Save and Continue](#)



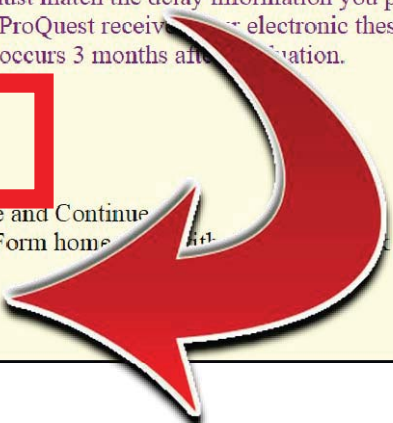
12. Carefully read all material on the Delay of Publication page, discuss your options with your major professor, make your selection(s), and click *Save and Continue*.

The delay information you provide here must match the delay information you provide in ProQuest. If you request a delay period, it will begin when ProQuest receives your electronic thesis/dissertation from the Thesis/Dissertation Office - this typically occurs 3 months after submission.

**Request Delay of Publication :** ☐ Yes ☒ No

To move on to the next section, click Save and Continue.  
To go to Thesis/Dissertation Acceptance Form home page, click Back to Home.

[Back To Home](#) [Save and Continue](#)



13. Carefully read all material on the Research Integrity and Copyright Disclaimer page. To proceed with this form and deposit your thesis or dissertation, you must click “Yes, I certify”. After you have made your selection, click *Save and Continue*.

I certify that in the preparation of this thesis/dissertation, I have observed the provisions of *Purdue University Policy III.A.2, November 18, 2011, Policy on Research Misconduct*.

[Purdue University Policy Office's Ethics page.](#)

I certify that all copyrighted material incorporated into this thesis/dissertation complies with United States copyright law and that I have received written permission from the copyright owners for my use of their work, which is beyond the scope of the law. I agree to indemnify and save harmless Purdue University from any and all claims that may be asserted or that may arise from any copyright violation.

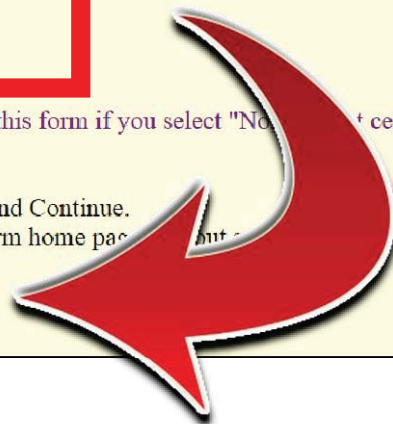
**Please check Yes to certify the above statement.**

☒ Yes, I certify  
☐ No, I do not certify\*

\*You will not be able to submit and initiate this form if you select "No, I do not certify". You must select, "Yes, I certify" to submit and initiate this form.

To move on to the next section, click Save and Continue.  
To go to Thesis/Dissertation Acceptance Form home page, click Back to Home.

[Back To Home](#) [Save and Continue](#)



14. Confirm that you have completed all sections (completed sections are marked with a check), and then click *Preview Thesis/Dissertation Form*.

- Click on the name of a section to access that page.  
 - A check mark will appear next to the section title when the section is completed.  
 - All sections must be completed before you may submit the form.

☒ [Personal Information and Thesis/Dissertation Title](#)  
 Verify your personal information and thesis/dissertation title.

☒ [Thesis/Dissertation Committee Members](#)  
 Verify your thesis/dissertation committee member names.

☒ [Confidentiality](#)  
 Indicate whether or not you wish to request confidentiality for your thesis/dissertation

☒ [Thesis/Dissertation Agreement](#)  
 Indicate whether or not you wish to participate in Purdue University Electronic Pubs Collection.

☒ [Delay](#)  
 Indicate whether or not you wish to delay the publication of your thesis/dissertation

☒ [Research Integrity and Copyright Disclaimer Statement](#)  
 Indicate whether or not you wish to request confidentiality for your thesis/dissertation

[Preview Thesis/Dissertation Acceptance Form](#)

Click the Help button if you need further instructions.



15. Confirm that all your information and responses are correct, and then click *Submit*.

**Personal Information and Thesis/Dissertation Title:** [EDIT](#)

**Form Status** **SAVED**

**Student** STUDENT,GRADUATE 0023510378

**Campus** West Lafayette (Main Campus) PWL

**Admitted Program** AERONAUTICS & ASTRONAUTICS AAEN

**Degree Granting Major** AERONAUTICS & ASTRONAUTICS AAEN

**Degree sought** DOCTOR OF PHILOSOPHY PHD

**Thesis/dissertation title** This is the title of my Thesis

**Thesis/Dissertation Committee Members:**

Participation	Dept	Faculty ID	Thesis Committee Member
CHAIR	AAEN	C6714	ALINA ALEXEENKO
MEMBER	POL	C7378	DANIEL P. ALDRICH
MEMBER	AAEN	C6407	WEINONG W. CHEN
MEMBER	AAEN	C5554	WILLIAM E. ANDERSON

**Confidentiality:** [EDIT](#)

**Request Confidentiality :** No

**Reason for Confidentiality :** N/A

**Length of Confidentiality :** N/A

**Thesis/Dissertation Agreement:** [EDIT](#)

**Thesis/Dissertation Agreement :** Yes

**Delay:** [EDIT](#)

**Request Delay of Publication :** No

**Length of Delay :** N/A

**Research Integrity and Copyright Disclaimer Statement:**

**Research Integrity Agreement :** Yes

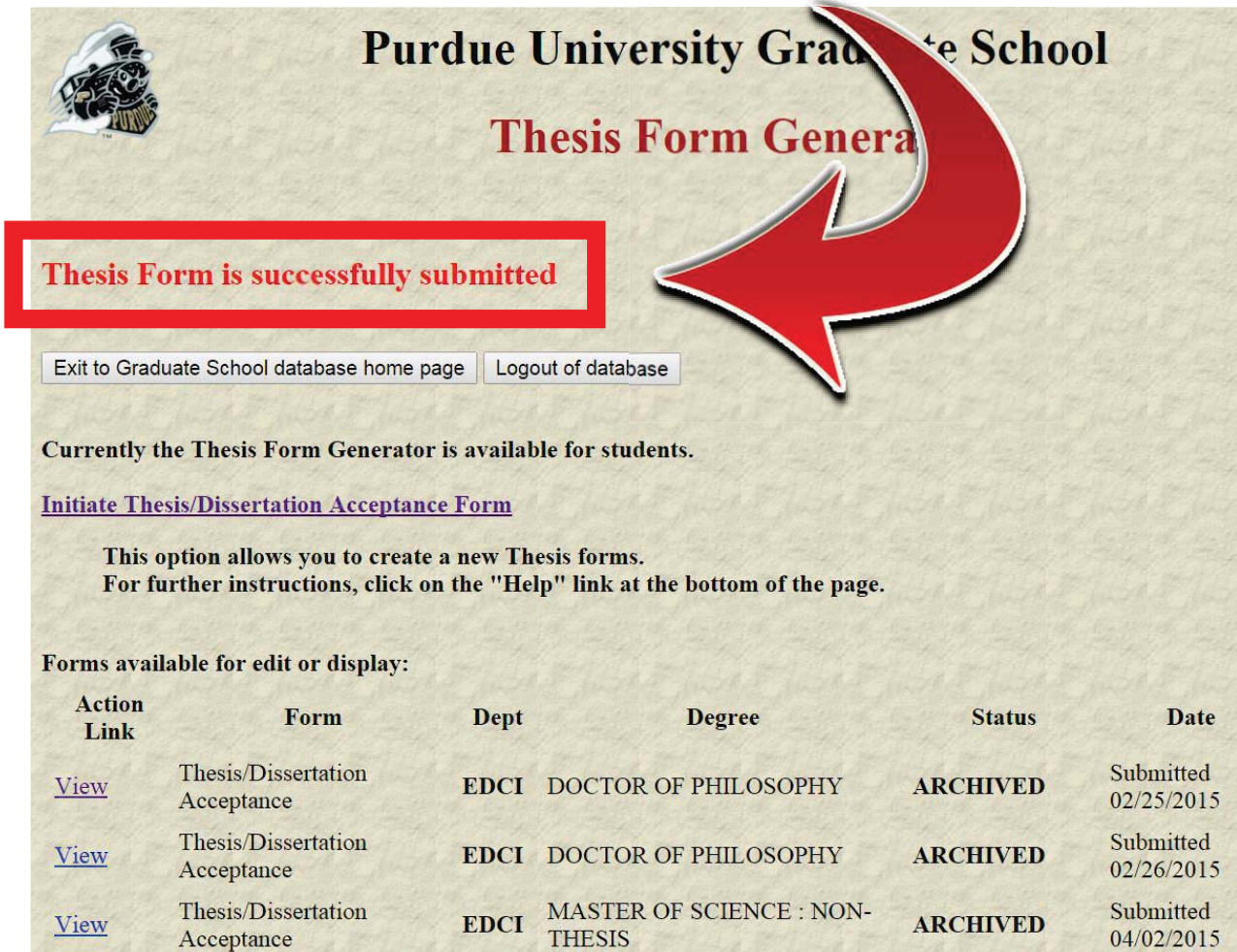
Save and Return





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Action Link	Form	Dept	Degree	Status	Date
<a href="#">View</a>	Thesis/Dissertation Acceptance	EDCI	DOCTOR OF PHILOSOPHY	ARCHIVED	Submitted 02/25/2015
<a href="#">View</a>	Thesis/Dissertation Acceptance	EDCI	DOCTOR OF PHILOSOPHY	ARCHIVED	Submitted 02/26/2015
<a href="#">View</a>	Thesis/Dissertation Acceptance	EDCI	MASTER OF SCIENCE : NON-THESIS	ARCHIVED	Submitted 04/02/2015

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## SUPPLEMENT II

### Electronic Thesis Deposit (ETD)

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1. Access the Purdue ETD site and establish a personal account:  
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4. Read ProQuest Information & Learning (PQIL) release.
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The following items still need turned in at their deposit appointment, which must be scheduled at least 24 hours in advance of their requested day and time:



1. Original, signed G. S. Form 9 "Thesis Acceptance." G. S. Form 9's are still needed to confirm that theses have been accepted by departments and will be permanently filed at the Graduate School.
2. Completed and signed G. S. Form 32 "Thesis/Dissertation Agreement, Publication Delay, and Research Integrity & Copyright Disclaimer Form" This will be forwarded to ProQuest Information & Learning, along with electronic submissions, by the Graduate School.
3. If applicable, copyright permissions (e.g., in "hard" form—letter, e-mail, or fax). These will be forwarded to ProQuest Information & Learning by the Graduate School.

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5. Survey of Earned Doctorate and Grad School exit survey. Please complete and turn them in to the Graduate School prior to commencement.

Questions? Please contact the Thesis/Dissertation Office: [markj@purdue.edu](mailto:markj@purdue.edu), 63157, or [www.gradschool.purdue.edu/thesis.cfm](http://www.gradschool.purdue.edu/thesis.cfm)