

LILLY Emergency Evacuation Plan

In case of a tornado warning please evacuate to the basement of Lilly Hall. If possible it is best to be in the 100 corridor. There are areas in Lilly Hall in which you can NOT hear the sirens so, if you are asked to move into the basement please do so immediately.

In case the fire alarm goes off please leave the building. Because of the size of Lilly Hall it is hard to designate a meeting place. But, if possible please evacuate to the back parking lot. Do not re-enter the building until you have been informed that it is safe to do so.

In the case of a security incident, again please evacuate the building. If you hear about it via the local radio or TV stations please call the department main office (494.4408) and there will be a recording informing you of the status. Again, do not re-enter the building until you have been informed that it is safe to do so.

In the case of a power outage the basement of Lilly must be evacuated immediately. There is no air handling when this happens and fumes will begin to accumulate. We recommend that you always know where a flashlight is if you work in the basement of Lilly.

For each floor of Lilly there are two people who have been appointed as the designated evacuation person. If these people request you to leave or move to the basement you MUST follow their instructions. You will only be asked to leave once.

Floor	Person assigned
Basement	Keith Lank, John Bowman
Ground floor	Tim Strong, Stacy Fleming
First floor	Russell Logsdon, Maria Longoria-Littleton
Second and third floor	Boris Decourt, Deb Biesemeier
Third floor	Kim Gilbert